



# JOB OPPORTUNITIES

## KING EDWARD MEDICAL UNIVERSITY,

### LAHORE.



KEMU is looking for appointment of suitable candidates (Resident of Punjab)

against the following vacant posts in different departments of the University on regular basis.

Sr. #	Post	BPS	Age	Qualification/Eligibility
1.	Assistant	14	18-25 Years	<ul style="list-style-type: none"> <li>Graduation or equivalent qualification from a recognized institute.</li> <li>Two year experience in the relevant field.</li> <li>Computer literate will be preferred.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
2.	Assistant Hospitality Manager	14	21-40 Years	<ul style="list-style-type: none"> <li>Intermediate /Matric with 5 year experience in any well reputed Hotel/Restaurant or Government Organization as Assistant Manager Hospitality.</li> </ul>
3.	Stenographer	14	18-25 Years	<ul style="list-style-type: none"> <li>Intermediate from a recognized institute.</li> <li>80 WPM in short hand and 35 WPM in typewriting.</li> <li>Preference shall be given to the computer literate person.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
4.	Assistant Librarian	14	18-25 Years	<ul style="list-style-type: none"> <li>Intermediate or equivalent qualification from recognized institute.</li> <li>Certificate in Library Science from a recognized.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
5.	Audit Assistant	14	18-25 Years	<ul style="list-style-type: none"> <li>B.Com with computer course.</li> <li>Two year experience in Audit and Accounts.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
6.	Computer Operator	12	18-25 Years	<ul style="list-style-type: none"> <li>ICS or equivalent qualifications from a recognized Board/University.</li> <li>At least Two years experience in the field of computer work.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
7.	Data Entry Operator	12	18-25 Years	<ul style="list-style-type: none"> <li>BCS or equivalent qualification from recognized institute.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
8.	Sub Engineer Civil	11	18-25 Years	<ul style="list-style-type: none"> <li>Matric with science from a recognized Board.</li> <li>03 years diploma in Civil Engineering from a recognized institute.</li> <li>02 years experience in relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
9.	Sub Engineer Electric	11	18-25 Years	<ul style="list-style-type: none"> <li>Matric with science from a recognized Board.</li> <li>03 years diploma in Electric Engineering from a recognized institute.</li> <li>02 years experience in relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
10.	Lab Technician	09	18-25 Years	<ul style="list-style-type: none"> <li>Matric with science from a recognized Board.</li> <li>Diploma in Laboratory Technician Course from Punjab Medical Faculty Lahore or any other recognized Institute.</li> <li>One year experience in this field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
11.	Telephone Supervisor	11	18-25 Years	<ul style="list-style-type: none"> <li>Matric with science from recognized board.</li> <li>03 years Diploma of Associate Engineer from Technical board or an equivalent qualification from any recognized institute with one year experience in the relevant field.</li> <li>Preference shall be given to the computer literate persons.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
12.	Female Warden	10	18-25 Years	<ul style="list-style-type: none"> <li>B.A from H E C recognized university/ institution.</li> <li>3 years experience as a house keeper will be preferred.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
13.	Female House Keeper	09	18-25 Years	<ul style="list-style-type: none"> <li>Intermediate from a recognized board.</li> <li>2 years experience in the relevant field will be preferred.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
14.	Projectionist	09	18-25 Years	<ul style="list-style-type: none"> <li>F.Sc. from a recognized Board /institute</li> <li>At least two year experience in technical field of Audio visual equipment.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
15.	Junior Technician (Radiology Technology)	9	18-25 Years	<ul style="list-style-type: none"> <li>F.Sc Pre-medical from a recognized Board.</li> <li>Two years Diploma in X-Ray technician course from Punjab medical faculty Lahore or from any other recognized institute with two years experience in the relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
16.	Junior Clerk	07	18-25 Years	<ul style="list-style-type: none"> <li>Matric or equivalent qualification from a recognized institute.</li> <li>A speed of 25WPM in type writing.</li> <li>Preference shall be given to the computer literate person.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
17.	Electrician	07	18-25 Years	<ul style="list-style-type: none"> <li>Matric with Science from a recognized board.</li> <li>Diploma in electrician from vocational institute or from any recognized institute.</li> <li>01 year experience.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
18.	Telephone Operator	07	18-25 Years	<ul style="list-style-type: none"> <li>Matric from a recognized board</li> <li>02 years experience in the relevant field.</li> <li>Preference shall be given to the computer literate persons.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>

19.	Store Keeper	06	18-25 Years	<ul style="list-style-type: none"> <li>Matric from a recognized board.</li> <li>03 years experience of handling the store in the relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
20.	Junior Technician (Head Lab Assistant)	06	18-25 Years	<ul style="list-style-type: none"> <li>Matric with science from a recognized Board.</li> <li>Diploma in Laboratory Assistant course from Punjab Medical Faculty Lahore or from any other recognized institute.</li> <li>Two years experience in the relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
21.	Air Conditioner Mechanic	05	18-25 Years	<ul style="list-style-type: none"> <li>Matric or an equivalent qualification from a recognized Board.</li> <li>Diploma or training certificate in A.C. Mechanic course from a recognized institute.</li> <li>03 year experience in relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
22.	Carpenter	04	18-25 Years	<ul style="list-style-type: none"> <li>Matric or an equivalent qualification from a recognized Board.</li> <li>Diploma or Training Certificate from a recognized Institute in the respective technical field.</li> <li>2 year experience in the relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
23.	Embalmer	04	18-25 Years	<ul style="list-style-type: none"> <li>Matric or an equivalent qualification from a recognized Board.</li> </ul>
24.	Tub well operator	03	18-25 Years	<ul style="list-style-type: none"> <li>Matric from a recognized Board</li> <li>Two Years Experience in the relevant Field</li> <li>Preference will be given to the candidates having experience working in a medical Institution.</li> </ul>
25.	Plumber	03	18-25 Years	<ul style="list-style-type: none"> <li>Matric or an equivalent qualification from a recognized Board with one year experience in the relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
26.	Head Mali	02	18-25 Years	<ul style="list-style-type: none"> <li>Matric or an equivalent qualification from a recognized Board.</li> <li>Three years experience in the respective fields.</li> <li>Higher technical qualification holder will be preferred.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
27.	Naib Qasid	02	18-25 Years	<ul style="list-style-type: none"> <li>Middle school certificate from a Government recognized school.</li> <li>Preference will be given to the candidates having experience of working in a medical institution</li> </ul>
28.	Bearer	02	18-25 Years	<ul style="list-style-type: none"> <li>Middle school certificate from a Government recognized school.</li> </ul>
29.	Aya	02	18-25 Years	<ul style="list-style-type: none"> <li>Middle school certificate from a Government recognized school.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
30.	Masalchi	02	18-25 Years	<ul style="list-style-type: none"> <li>Primary school Certificate from recognized School.</li> <li>One year experience in relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
31.	Chowkidar	02	18-25 Years	<ul style="list-style-type: none"> <li>Primary school Certificate from recognized School.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
32.	Gate Man	02	18-25 Years	<ul style="list-style-type: none"> <li>Primary school Certificate from recognized School.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
33.	Cook	02	18-25 Years	<ul style="list-style-type: none"> <li>Primary school Certificate from recognized School.</li> <li>One year experience in relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
34.	Helper	02	18-25 Years	<ul style="list-style-type: none"> <li>Middle school certificate from a Government recognized school.</li> </ul>
35.	Chapatiman	02	18-25 Years	<ul style="list-style-type: none"> <li>Primary school Certificate from recognized School.</li> <li>One year experience in relevant field.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>
36.	Sewer man	02	18-25 Years	<ul style="list-style-type: none"> <li>Middle school certificate from a government recognized school</li> </ul>
37.	Sanitary Worker both Male & Female	02	18-25 Years	<ul style="list-style-type: none"> <li>Primary school Certificate from recognized School.</li> <li>Only non Muslims Person who belong to minorities will be accommodated.</li> <li>Preference will be given to the candidates having experience of working in a medical institution.</li> </ul>

- Both Male/Female candidates Domiciled in Province of the Punjab can apply.
- Recruitment will be made according to recruitment policy of Govt. of the Punjab/KEMU, Lahore.
- Govt. servant should apply through proper channel.
- Only short listed candidates will be called for interview.
- Five years relaxation in upper age limit will be allowed across the board. However female candidates will given 8 years relaxation as per government notification.
- Competent authority can further relax the age depending upon the experience and qualification.
- Quota for disabled, minorities and females will be as per government notifications.
- Quota for Retired/Serving, KEMU employee's sons/daughters will as per government notification
- Date and place of interview will be communicated in the interview call after short listing
- Incomplete application will not be entertained in any case.
- Application on plain paper addressing VC, KEMU along with attested copies of all educational and experience certificates, 02 latest photographs, domicile and national ID card can be submitted in the university Office.
- All the degrees and certificate will be verified and candidates who submit Bogus / Fake documents will not be considered and their appointment will be terminated if they have been appointed on the basis of these documents.
- Relevant test for skilled post's will be taken.
- Candidates applying against the reserved quota should mention this in their application.
- Further information can be obtained from the University office.
- Last date for submission of application is **25-04-2014**.
- No TA & DA will be allowed.

**VICE CHANCELLOR,**  
King Edward Medical University,  
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