



KING EDWARD MEDICAL UNIVERSITY, LAHORE.

Applications are invited for appointment of following posts under power conferred u/s 14 clause 4 sub section (ii) of KEMU Act 2005, of Vice Chancellor King Edward Medical University, Lahore on contract basis (on stop gap arrangement) on the following terms and conditions on purely contract basis for the period of **3-Months extended upto 1-year** on followings terms and conditions.

Sr. #	Name of Post	BPS	Age Limit	Qualification / Eligibility
1.	PS to Vice Chancellor	17	35 Years	<ul style="list-style-type: none">• Bachelor Degree from HEC recognize university.• Minimum 3 Years' Experience in Liaising with Staff, Administration and Clients, Managing Diaries and Organizing Meetings and Appointments.• Preference will be given to the candidates having experience of working in a medical institution.
2.	Audio Visual Officer	17	35 Years	<ul style="list-style-type: none">• 16 Years Education in Computer Science, Information Technology, Electrical, Electronic or equivalent, from HEC recognize institute.• 2 Years' Experience in relevant field.• Preference will be given to the candidates having experience of working in a medical institution.

1. Both Male and Female Candidates Domiciled in Province of the Punjab can apply.
2. Appointment will be on Contract basis for the period of 3-Months extendable upto 1-years depending upon the performance with a total duration of 01 years.
3. Competent authority can further relax the age depending upon the experience and qualification.
4. Application on plain paper addressing Vice Chancellor, KEMU along with attested copies of all educational and experience certificates, 02 latest photographs, domicile and national I.D card can be submitted in the university Office.
5. Incomplete application forms will not be entertained any cause.
6. All the degrees and certificate will be verified and candidates who submit Bogus / Fake documents will not be considered and their appointment will be terminated if they have been appointed on the basis of these documents.
7. Government servants should submit their applications through proper channel.
8. Age relaxation will be admissible as per rules of Government of the Punjab.
9. The competent authority has further reserved the right, not to fill any post due to any administrative reason.
10. No TA & DA will be allowed.
11. Last date for submission of applications is **06-04-2019**.

VICE CHANCELLOR,

King Edward Medical University,
Lahore.