

BASIC ELIGIBILITY CRITERIA FOR ADMISSIONS

A) Required Qualifications

The candidates applying for admission against any category of seats must have passed the HSSC/FSc (Pre-Medical) examination from a Board of Intermediate and Secondary Education in Pakistan with **not less than 60% unadjusted marks (660/1100).**

OR

Passed an examination of a Foreign University/Board subject to the following:

i) The examination is recognized as equivalent to Higher Secondary School Certificate (HSSC) (Intermediate levels) by the Inter-Board Committee of Chairmen (IBCC). It shall be the responsibility of the candidates to settle their cases with IBCC and should get equivalence certificate from IBCC only for recognition of their qualification.

ii) The score of the candidate in HSSC equivalent examination should not be less than 660/1100 (60%) marks according to the formula laid down by the Inter Board Committee of Chairmen (IBCC).

iii) A candidate shall not be eligible for admission if he/she has not studied and passed the subjects of Chemistry, Biology and Physics/Mathematics in his/her 9th, 10th, 11th and 12th Grade/ O & A level or other equivalent examination recognized by the IBCC. He/she must have passed English as a subject at O or A level.

iv) As per the regulations of Pakistan Medical and Dental Council, the equivalence of IBCC in the above terms shall be accepted in aggregate and the candidate shall be eligible for admission irrespective of study group mentioned on his/her equivalence certificate.

v) For equivalence issues, please contact:

Inter Board Committee of Chairmen, Islamabad,
at FBISE Building H-8/4, Islamabad-PAKISTAN

Tele: +92- 51-9250452

Fax: +92- 51-9250454

Email: ibccpk@hotmail.com

Website: <http://www.ibcc.edu.pk>

B) Entrance Test

For admission against Open Merit, Under-Developed Districts, Disabled, Cholistan, and Gilgit-Baltistan (Northern Areas) Seats, appearance in the Entrance Test of Punjab, for the current session, is **mandatory and compulsory**, and no exception, whatsoever, shall be taken under any circumstances.

C) Age Limit

The Pakistan Medical & Dental Council has abolished the age limit for admission in MBBS/BDS course. There is no minimum or maximum age limit for admission to medical/dental institutions.

ADMISSION PROCEDURE

(A) Calculation of Aggregate Percentage

(i) After the declaration of official result of the Entrance Test, the admission process for public sector medical and dental colleges will start as per notified schedule.

(ii) The merit shall be worked out as per the regulations of Pakistan Medical and Dental Council (PMDC), and shall be based on the aggregate percentage of the candidates worked out by adding the marks in the following ratio:

Matriculation (SSC or Equivalent) – 10%
HSSC/F.Sc (Premedical or Equivalent) – 40%
Entrance Test – 50%

(iii) The Formula for calculation of merit is as follows:

Marks obtained in SSC /Equivalent x 1100 x 0.10 = 10% of SSC/Equivalent Total marks of SSC/Equivalent
Marks obtained in HSSC /Equivalent x 1100 x 0.40 = 40% of HSSC/Equivalent Total marks of HSSC/Equivalent
Marks obtained in Entrance Test /SAT II/MCAT x 1100 x 0.50 = 50% of Admission Test Total marks of Entrance Test /SAT II/MCAT
10% SSC/Equivalent + 40% HSSC/Equivalent +50% Admission Test = Aggregate Marks
Aggregate Marks x 100 = Aggregate Percentage 1100

Example 1:

Marks obtained in Matriculation = 992 / 1050

Marks obtained in HSSC/FSc = 980 / 1100

Marks obtained in Entrance Test = 970 / 1100

By applying the aforementioned formula:

$992 / 1050 \times 1100 \times 0.10 = 103.92$

$980/1100 \times 1100 \times 0.40 = 392$

$970/1100 \times 1100 \times 0.50 = 485$

Aggregate Marks = $103.92 + 392 + 485 = 980.92$

Aggregate Percentage = $980.92 / 1100 \times 100 = 89.1745$

Example 2:

Equivalence of O-Level = 812/900

Equivalence of A-Level = 925/1100

SAT II Score = 2100/2400

45

$812/900 \times 1100 \times 0.10 = 99.24$

$925/1100 \times 1100 \times 0.40 = 370$

$2100/2400 \times 1100 \times 0.50 = 481.25$

Aggregate Marks = $99.24 + 370 + 481.25 = 950.49$

Aggregate Percentage = $950.49/1100 \times 100 = 86.4081$

(iv) Final calculation in percentage will be rounded up to four decimal points.

(v) No marks will be deducted for extra attempts availed in HSSC/FSc examination by the candidate beyond the period two years after passing the SSC/ Matriculation annual examination.

(B) Submission of Admission Forms

(i) Only those candidates having domicile of any district of the Punjab and Federal Capital Area (Islamabad) who will score **82% per cent or above aggregate marks (excluding Hifz-e-Quran marks) as per PMDC formula**, shall be eligible to apply for admission against **Open Merit Seats** in public sector medical/dental institutions of the Punjab and **Reciprocal Seats** in public sector colleges of KPK, Balochistan and AJK.

(ii) No call letters will be issued to the eligible candidates for submission of admission forms.

(iii) No Admission Form will be accepted after the due date for submission of forms.

(iv) The condition of '82% per cent or above aggregate marks' is not applicable on candidates seeking admission against any category of reserved seats (except Reciprocal Seats for Punjab domiciled applicants). These candidates, if they meet minimum eligibility criteria as stipulated in the prospectus, shall apply as per notified schedule.

(v) The candidates can apply for admission against more than one category of seats if he/she fulfills the eligibility requirements. In such case, he/she will have to tick (☑) the relevant categories on the admission form and attach the required documents.

(C) Procedure for Submission of Admission Form

(i) The candidates shall submit their Admission Forms **by hand** at prescribed centres. **Admission Forms received by post shall not be entertained.**

(ii) **Candidates must attach the following documents with the Admission Form.** Except otherwise mentioned, the documents attached with the Admission Form must be attested by a Government Officer in BS 17 or above. The stamp of the officer must bear his / her full designation and current place of duty:

a) *Three (03) attested copies of Matriculation (SSC) **Certificate or result card** issued by a Board of Intermediate and Secondary Education in Pakistan. Computer generated result cards will not be acceptable. Candidate having foreign qualifications (O-Level, 10th Grade and equivalent) must provide the attested copies of Equivalence Certificate issued by IBCC. A valid Interim or Provisional equivalence certificate issued by IBCC will also be acceptable*

b) *Three (03) **attested copies** of HSSC Pre-Medical result card issued by a Board of Intermediate and Secondary Education in Pakistan. Candidates having foreign qualifications (e.g. A-Level, 12th Grade and equivalent) must provide the attested copies of Equivalence Certificate issued by IBCC. Valid Interim or Provisional certificate by IBCC will also be acceptable.*

c) *Three (03) copies each of computer generated **result cards of Entrance Test/SAT II/MCAT**® scores (Not to be attested).*

d) *Three (03) attested copies of **Domicile Certificate** of the candidate (In case of Children of Overseas Pakistanis/Dual Nationality Holders category only, domicile of Father/Mother shall also be acceptable). No other certificate or document (e.g. Birth Certificate, B-Form, CNIC etc.) is acceptable in lieu of Domicile Certificate of the candidate. Any candidate found to have domicile of more than one place shall be disqualified.*

e) *Three (03) attested copies of **CNIC of Father / Mother**. Overseas Pakistanis/Dual Nationality Holders may provide attested copies of their Pakistani Passport/ NIC/ NICOP/ POC or any other official document providing their Pakistani nationality.*

f) *Four (04) recent **photographs**. One to be pasted on the Admission Form and to be attested on the front, and other three, attested on the back, to be attached with the form. Your photograph must be: Color; Passport size (4.5 cm high x 3.5 cm wide); Taken against a light blue background.*

g) ***Original Fitness Certificate** issued by a Registered Medical Practitioner / Government Medical Officer.*

h) ***Original Affidavit** on Rs.20/- stamp paper (as per specimen) given in the Prospectus or can be downloaded from the website.*

i) Candidates claiming to be Muslim **Huffaz-e-Quran** shall attach three (03) attested copies of Hifz-e-Quran Certificate issued by a registered Madrassa.

j) Candidates claiming to be **disabled students** shall attach the copy of a Certificate issued by a specialist working in a Government Hospital describing the nature of disability.

k) Candidates seeking admission against seats reserved for **Under- Developed Districts** shall attach Original Certificates from the Heads / Principals of the concerned educational institutions where they have studied **from class one to twelve**. These certificates must be dully verified by concerned EDO (Education) and DEO (Colleges) and countersigned by the DCO of relevant district. These candidates will also submit a Surety Bond on Rs.20/- stamp paper as per specimen given in Prospectus or can be downloaded from the website.

l) Candidates seeking admission against the seat reserved for **Cholistan** shall have to provide a certificate issued by Cholistan Development Authority clearly stating that the candidate is a Cholistani by birth and has actual residence in Cholistan.

m) **Overseas Pakistanis** shall submit three (03) attested copies of Overseas Pakistanis Foundation (OPF) Membership Card (Not mandatory for dual nationality holders) of the candidate and/or his/her parents (real father and/or mother).

n) Overseas Pakistanis (Not Dual Nationality Holders) shall submit duly filled certificate given in Prospectus, issued by the concerned Embassy of Pakistan or can be downloaded from the website.

o) Three (03) attested copies of current Pakistani **passport** of Overseas Pakistanis OR valid foreign passport of Dual Nationality Holders of Pakistani origin.

p) Three (03) attested copies of **Birth Certificate** of the candidate (Only for candidates applying against reserved seats for Children of Overseas Pakistanis/Dual Nationality Holders).

(iii) Admission Form along with all required documents once submitted shall not be returned. Similarly, documents once submitted cannot be changed and shall be considered as final.

(iv) **Revision of result or improvement of marks by any Board after the submission of Admission Form shall not affect the merit list of admissions for the current year in any way. In other words, revised marks certificate shall not be acceptable once the candidate has submitted his/her Admission Form. Similarly, results declared after the submission of forms shall not be accepted for admissions in the current session.**

(v) A candidate can submit only one admission form. In case, he/she submits more than one form, the form(s) submitted subsequently will be rejected.

(vi) Incomplete or unsigned Admission Forms will be rejected.

(D) Marks of Hifz-e-Quran

(i) **Twenty (20) marks** will be added to **HSSC/FSc or equivalent marks** of a Muslim Hafiz-e-Quran subject to the verification of the same by a Committee comprising eminent Huffaz-e-Quran, constituted by the Chairman Admission Board.

(ii) The Committee will conduct a structured test of the candidates who claim to be Huffaz-e-Quran.

(iii) To appear in the test, those claimants who have an aggregate score of 82% per cent or above marks, will have to get themselves registered for the test at the University as per given schedule.

(iv) Hifz-e-Quran certificate alone issued by any Madrassa is **NOT** acceptable for the award of twenty (20) marks.

(v) **Hundred percent (100%) proficiency** in Hifz is required at the time of test by the candidate to attract the benefit of twenty (20) marks.

(vi) As these Twenty (20) marks are to be added in FSc marks, therefore, the merit will be calculated by adding **40 per cent of Hifz-e-Quran marks (i.e., 08 marks)** in the previous aggregate score of the successful candidate.

(vii) The decision of the Committee shall be final in this regard.

(E) Selection and Admission of Candidates

(i) The candidate will be selected by the Admission Board. The decisions of Admission Board in respect of selection and admission shall be final.

(ii) The Chairman Admission Board shall be competent to rectify any error or omission found in the Selection List.

(iii) The selection of the candidates against open merit seats shall be made on the basis of Merit, Choice, Availability of seat, and in that order.

(iv) Whenever two or more than two candidates are bracketed, i.e., they have exactly the same percentage after calculation, **the one senior in age will be given preference to the other for the purpose of admission.** In case the tie continues, higher score in Matriculation (SSC or equivalent) shall be preferred for admission.

(v) There shall be separate **Selection Lists** for open merit and reserved seats.

(vi) **Complaint**, if any, against the selection list may be lodged within 10 days of the notification. No complaint will be entertained thereafter.

(vii) If considered necessary, the Admission Board may call any candidate for interview at his/her own expenses.

(viii) The Admission Board may refuse admission to any candidate who seems, for reasons to be recorded in each case at the time of interview, to be unsuitable or unlikely to become a good doctor. In case such a candidate is admitted, he/she can be struck off the rolls of the college, after issuing a notice to him/her to that effect.

(ix) No intimation whatsoever about **non-selection** will be sent individually and no correspondence in this regard shall be entertained.

(x) Selected candidates will be issued call letters for interview.

(xi) Selected candidates shall have to submit all original documents and certificates at the time of interview. The original documents of the selected candidates will be retained by the institute and will be returned on leaving the institute.

(xii) At the time of admission, every medical students submit a Surety Bond worth Rs.three (3)million stating that he/she would serve Government of the Punjab, Health Department as “Probationary Medical Officer / Woman Medical Officer” in the primary healthcare facilities for a period of one year after completing the foundation year/house job. In case he/she fail to fulfil the commitment, he/she shall be liable to pay Rs.three (3)million to the Government”. (Health Department Notification No.S.O.(ME)9-4/2015 dated 24th August, 2015).

(xiii) The Medical Board of the respective medical colleges will examine selected candidates. If a candidate is disqualified medically, for reasons to be recorded, he/she will not be admitted. The Candidate must produce certificate to have been:

a. Inoculated against the enteric group of fevers within the preceding 12 months.

b. Fully vaccinated against Tetanus.

c. Fully vaccinated against hepatitis “B” virus.

d. Foreign students will have to produce a certificate of their HIV status from prescribed laboratories in Pakistan. If during the course of studies any student is found to be positive for HIV infection, he/she shall be repatriated at his/her own cost to his/her country of origin.

(xiv) The parent(s) or legal guardians must accompany all the candidates at the time of interview.

(xv) No candidate will be admitted unless he/she has paid the fee and other dues. **All dues must be paid by the due date, otherwise the admission of defaulting students will be cancelled and next candidate on merit will be considered for admission.**

(xvi) Admission Rules for already admitted students

a. If a candidate already admitted in any medical/dental institution (public or private) of the country, wishes to get admission in Government Medical & Dental Institution of the Punjab, he/she will have to surrender his/her previous admission completely and will not be entitled to any credit of examinations passed as well as dues paid prior to fresh admission.

b. He/she will have to appear in the Entrance Test afresh in the current year.

c. He/she shall have to **disclose** his/her previous admission in the Admission Form and shall also have to declare (as per specimen given in Prospectus or can be downloaded from the website) that he/she will not be entitled to any credit earned on the basis of his/her previous admission.

d. The candidate must not have exhausted all his/her chances to clear first professional examination and should be eligible to carry out further medical/dental education in Pakistan according to PMDC Rules and Regulations.

e. Non-disclosure of previous admission shall result in cancellation of admission secured in the current session.

f. Under no circumstances a student will be allowed to rejoin the surrendered course.

(xvii) A student who is admitted to the first year MBBS class but is continuously absent from the beginning of the academic session for a period of **four weeks** without any valid reason shall be struck off from the college roll and his/her seat will be filled on the basis of merit from the waiting list.

(xviii) There shall be two or more rounds of selection of candidates depending on the availability of vacant seats.

(xix) For second or subsequent round no separate form will be filled by the candidates. The choices of colleges, once entered in the form by the candidate, shall be final and irrevocable. This final data shall be used in entire selection process for the admission to first year MBBS for the current academic year.

(xxi) The candidate getting selected in previous round will be considered for betterment/up-gradation in the subsequent round. The betterment/up-gradation herein means the higher preference exercised by the candidate. The shift in such upgradation shall be compulsory and mandatory and no exception, whatsoever, will be taken under any circumstances.

(xxii) **Request for mutual transfer or status retention or downgradation is not permissible under any circumstances. Such requests will not be entertained.**

(xxiii) The selected candidate must join the college at which he/she is selected, on or before the date prescribed by the college authorities, failing which his/her admission stands cancelled. The selected candidate who has joined the college and wants to cancel the admission should cancel it, at the respective college. The college should accept the cancellation and inform the Chairman Admission Board alongwith copy of the cancellation letter immediately.

(xxiii) A candidate, who is selected but does not join the institute or cancels the admission after joining, is not eligible for further selection process.

(xxiv) If a seat falls vacant, the next candidate on merit in that category will be selected. Admission will be closed after a lapse of a period of **three (3) months** from the start of first year MBBS class. However, if any vacancy occurs as a result of a candidate having been struck off the college roll on account of securing admission by fraudulent means, it will be filled in to safeguard the right of the next person on merit list up to the end of the first year class. However, he/she will not be permitted to appear in first year examination till he/she has attended 75 per cent lectures and 75 percent of practical classes held.

(xxv) **All admissions will be provisional.** The Chairman Admission Board shall have the power to review the provisional selection in case of any bonafide error, lapse, mistake, fraud or misrepresentation that occurs or is brought to his notice before completion of the selection process or thereafter and the selection list will be amended accordingly. Mere figuring in the selection list will not confer any right on the candidate if he / she is otherwise found ineligible on detection of an error /mistake / fraud / misrepresentation.

(xxvi) It is responsibility of every candidate to make full and correct statements in the application form and submit proper documents. Any attempt to submit documents which are not genuine will lead to cancellation of the admission of the candidate, forfeiture of the fees and deposits, and expulsion of the candidate from the college. The name of such candidate/s shall be deleted from the Merit/Selection List and he/she will not be eligible for further rounds of the selection process and will be debarred from the selection process. If deemed fit even criminal proceeding may be initiated by the Competent Authority against such candidates / their parents.

(xxvii) **Admission of the candidate will be cancelled and he/she will be debarred from admission permanently or for a period decided by the Admission Board :**

a) If it is found at any stage of MBBS course that the candidate was not entitled for admission according to the medical & dental institutions admission policy of the Punjab.

b) If candidate is found medically unfit at any stage of MBBS course.

c) If candidate fails to report for admission and deposit the fee on due date.

d) If any document/information provided by candidate is found false/fake/fabricated at any stage of MBBS admissions as well as during the course of studies.