



OFFICE OF THE  
DRAWING & DISBURSING OFFICER  
KING EDWARD MEDICAL UNIVERSITY  
LAHORE

No. 151 /KEMU/2018

Date: 20/12 /2018

ALL HEADS OF DEPARTMENTS  
KEMU / Mayo Hospital/LWH/LAH,  
Lahore

Subject: SUBMISSION OF ATTENDANCE CERTIFICATES BY THE  
PGR'S

All the PGR's who are getting stipend from King Edward Medical University are hereby directed to submit their attendance certificates (must be signed from head of department as directed by the Treasurer) along with Orders and Bill Performa duly filled & complete in all respect including signature and contact number from 25<sup>th</sup> to 30<sup>th</sup> of every month for timely disbursement of Stipend.

The attendance certificates along with above mentioned documents received after 30<sup>th</sup> will be processed after 10<sup>th</sup> of next month and the University will not be responsible for any delay in payment.

DRAWING & DISBURSING OFFICER  
King Edward Medical University,

Lahore

Date 20/12 /2018

No. 152-157 /KEMU/2018

Copy forwarded for information and necessary action to:-

1. The Vice Chancellor, KEMU, Lahore
2. The MS Mayo Hospital/LWH/LAH, Lahore
3. The Treasurer, KEMU, Lahore
4. The Deputy Registrar Academics, KEMU, Lahore
5. The System Analyst, Mr. Irfan Tariq, KEMU, Lahore for uploading on KEMU website.
6. All Notice boards of KEMU, Lahore

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