



# KING EDWARD MEDICAL UNIVERSITY, LAHORE.

## SITUATION VACANT

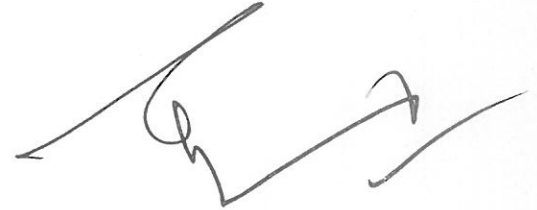
Applications are invited for appointment of following Non-Teaching posts under University Cadre on Regular basis at King Edward Medical University, Lahore.

Sr. #	Name of Post	No. of Seats	Age Limit	BPS	Qualification/ Experience/ Research
1.	Registrar	01	50 Years	BPS-20	MBBS with Ph.D/ FCPS/ MS/ MD or equivalent qualification from recognized institute from Higher Education Commission with Minimum 10 Years Teaching/ Administrative experience in a Medical College/ University recognized by HEC. <b>OR</b> MBBS with medical diploma or M.Phil/ MPH/ MBA and 12 years of experience in a Medical College/ University recognized from HEC. Preference will be given to the candidate having teaching/ administrative experience in a medical College/ University. <b>OR</b> MBBS with 17 years Administrative experience in a Medical College/ University recognized by HEC. <b>NOTE:-</b> <b>THIS POST IS PURELY NON-PRACTICING.</b>
2.	Treasurer	01	50 Years	BPS-20	(a) F.C.A / F.C.M.A. with minimum 06-years experience; <b>OR</b> (b) A.C.C.A. with minimum 07-years experience; <b>OR</b> (c) Masters in Business Administration / Commerce/ Economics, with 10-Years experience;
3.	Controller of Examinations	01	50 Years	BPS-20	MBBS with Ph.D/FCPS/MS/MD or equivalent qualification from recognized institute from Higher Education Commission with Minimum 10 Years Teaching/ Administrative/ Examination Branch of a recognized University/Board. <b>OR</b> MBBS with medical diploma or M.Phil/ MPH and 12 years of experience in a Medical College/ University recognized from HEC. Preference will be given to the candidate having teaching/ administrative/ Examination Branch experience in a medical College/ University. <b>OR</b> M.A/M.Sc/M.B.A/MCS from a university recognized by HEC with minimum 10 years in an Examination Branch of University/Board in BS-18 and above. <b>NOTE:-</b> <b>THIS POST IS PURELY NON-PRACTICING.</b>

### TERMS AND CONDITIONS:

1. Appointment will be made according to the University Rules.
2. Final appointment will be subject to the verification of education degree & experience certificates (any expenditure in this regard will be borne by the candidate/ employee).
3. Five years relaxation in upper age limit will be allowed across the board. However female candidates will be given 8 years relaxation as per government notification No.SORI(S&GAD)9-36/81 dated 21-05-2012.

4. Applicants having **Punjab Domicile** are required to submit application/dossiers on the prescribed Proforma available at the University website i.e. <https://kemu.edu.pk/jobs> along with attested copies of documents, degree, certificates, CNIC, domicile and fresh passport size colored photographs.
5. Application Proforma should be filled and submit in the **university office (Room No. 01), KEMU along with a bank draft / pay order of Rs. 1500/-** in favor of Vice Chancellor, KEMU, Lahore.
6. The applicants having foreign degree must have HEC equivalence certificate.
7. MBBS Degree Must be entered in PM&DC.
8. Government servants should submit their applications through proper channel.
9. Only short listed candidates will be called for interview.
10. Authority reserves the right to cancel, increase or decrease the number of posts at any level without assigning any reason.
11. Incomplete application forms will not be entertained.
12. No TA & DA will be allowed.
13. Last date of submission of applications is **05/09/2019**.



**VICE CHANCELLOR,**  
King Edward Medical University,  
Lahore. *M*