



KING EDWARD MEDICAL UNIVERSITY LAHORE

Office of the Controller of Examination

Phone: 042-99214688, 04299211145-54, Ext.174, 176, 177.

No. 5168/CE

Date: 14-10-2017

INSTRUCTIONS TO CANDIDATES

1. **Candidate shall arrive at the Examination Centre from 9:30 am to 10:30 am sharp.**
2. The doors of **Examination Centre shall be closed** half an hour before starting of Examination (**10:30am**)
3. No compensation time shall be given to the late arriving candidates.
4. **No candidate shall be allowed to enter the Examination Centre without original CNIC/ passport and Admittance card/ Roll Number slip.**
5. In MCQ Response Sheet, candidate shall write his / her roll Number with given ball point before starting the paper.
6. Candidate shall fill in the details on the title page of the MCQ Response Sheet. Candidate shall not write any identification mark to disclose his/ her identity. In case of any negligence strict action shall be taken.
7. Fill up your MCQ Response Sheet carefully, in case of any error, the Examination Department shall not be responsible. **Whatever the circumstances and conditions, only one MCQ response sheet shall be given to the candidate.**
8. During the allocated time of Examination your original Admittance Card/ Roll Number Slip must be visible.
9. **Within 15 minutes of starting the Examination, the candidate shall count his/ her pages of Question paper. In case of any ambiguity, the candidate shall inform to the Superintendent and may collect a new Question paper.**
10. Please raise your hand if you need to communicate with supervisory staff.
11. Unless granted permission by supervisory staff, you are not allowed to leave your seat.
12. You cannot avail toilet facility in first half time till 12:30 pm. You must be accompanied by an invigilator for wash room facility after filling proforma.
13. A candidate who is suspected of cheating is liable to disciplinary action including cancellation of paper, or expulsion for three Years. The University takes a legal action against cheating.
14. Severe penalties will apply for misconduct with supervisory staff.
15. All seats are numbered. You must sit according to seating plan displayed outside the examination centre.
16. **Keep your eyes on your own paper do not look around. Candidate shall not talk or disturb other candidates after commencement of the examination or borrow anything from other candidates during the examination.**
17. Your personal belongings (**books, cell phones, ball points, water bottles, cigarettes and other objectionable material etc.**) must be placed outside the examination centre at your own risk and responsibility.
18. **Candidate shall not remove a leaf or any part of the Question Paper and MCQ Response Sheet.**
19. **In case of non-compliance of given instructions, legal/ disciplinary action will be initiated.**

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(Controller of Examinations)
King Edward Medical University,
Lahore