



SITUATION VACANT,

KING EDWARD MEDICAL UNIVERSITY, LAHORE.

KEMU is looking for appointment of suitable candidates against the following vacant posts for the Project "Establishment of New Campus of KEMU Muridke Narowal, Road District Sheikhupura" on 02-years Contract basis.

Sr. #	Post	BPS	Age limit	Qualification/Eligibility
1.	Senior Architect	20	40-55	<ul style="list-style-type: none"> Bachelor's Degree or Diploma in Architecture (5 years full time course) from a recognized University or Institute. Preference will be given to Master in Architecture. 15 years experience in the profession after graduation in Architecture. Registered with Pakistan Council of Architects & Town Planners.
2.	Project Manager, (Civil Eng.)	20	40-55	<ul style="list-style-type: none"> B.Sc. in Civil Engineering from HEC recognized University. Preference will be given to M.Sc. in Civil Engineering. 15 years verifiable experience in relevant field.
3.	Deputy Project Manager, (Civil Eng.)	18	25-35	<ul style="list-style-type: none"> B.Sc. Civil Engineering from HEC recognized University. Preference will be given to M.Sc. in Civil Engineering. 5 years verifiable experience in relevant field.
4.	Deputy Project Manager (Arch)	18	25-35	<ul style="list-style-type: none"> Bachelor's Degree or Diploma in Architecture (5 years full time course) from a recognized University or Institute. 5 years experience in the profession after graduation in Architecture. Registered with Pakistan Council of Architects & Town Planners.
5.	Assistant Account Officer	16	18-30	<ul style="list-style-type: none"> BBA / B.Com with minimum 02 years experience in Accounts OR ACCA / CMA / CA fully / partly qualified with minimum 01 year experience in Accounts OR S.A.S. / APA with minimum 01 year in Accounts
6.	Assistant Audit	14	18-30 Years	<ul style="list-style-type: none"> BBA / B.Com with minimum 02 years experience in Audit OR ACCA / CMA / CA fully / partly qualified with minimum 01 year experience in Audit OR S.A.S. / APA with minimum 01 year in Audit
7.	Stenographer/PA	14	18-25 Years	<ul style="list-style-type: none"> Intermediate from a recognized institute. 80 WPM in short hand and 35 WPM in typewriting. Preference shall be given to the computer literate person. Preference will be given to the candidates having experience of working in a medical institution.
8.	Head Draftsman	12	18-25 Years	<ul style="list-style-type: none"> Three years Diploma in Architect or Three years Diploma of Associate Engineer in Architecture Technology from a recognized Institute or Board. 05 years experience in relevant field.
9.	Computer / Cad Operators	12	18-25 Years	<ul style="list-style-type: none"> ICS or equivalent qualifications from a recognized Board/University. At least Two years experience in the field of computer work. Preference will be given to the candidates having experience of working in a medical institution.
10.	Sub Engineers / Q.S	11	18-25 Years	<ul style="list-style-type: none"> Matric with science from a recognized Board. 03 years diploma in Civil Engineering from a recognized institute. 02 years experience in relevant field. Preference will be given to the candidates having experience of working in a medical institution.
11.	Junior Clerk	07	18-25 Years	<ul style="list-style-type: none"> Matric or equivalent qualification from a recognized institute. A speed of 25WPM in type writing. Preference shall be given to the computer literate person. Preference will be given to the candidates having experience of working in a medical institution.
12.	Driver	04	25-35 Years	<ul style="list-style-type: none"> Middle school Certificate. 2 years experience in driving with valid LTV driving license and well versed in the traffic rules.
13.	Naib Qasid	01	18-25 Years	<ul style="list-style-type: none"> Middle school certificate from a Government recognized school. Preference will be given to the candidates having experience of working in a medical institution.
14.	Sanitary Worker / Sweeper	01	18-25 Years	<ul style="list-style-type: none"> Primary school Certificate from recognized School. Only non Muslims Person who belong to minorities will be accommodated. Preference will be given to the candidates having experience of working in a medical institution.
15.	Chowkidar / Security Guards	01	18-25 Years	<ul style="list-style-type: none"> Primary school Certificate from recognized School. Preference will be given to the candidates having experience of working in a medical institution.

- Both Male/Female candidates can apply.
- Recruitment will be made according to recruitment policy of Govt. of the Punjab/KEMU, Lahore.
- Govt. servant should apply through proper channel.
- Only short listed candidates will be called for interview.
- Five years relaxation in upper age limit will be allowed across the board. However female candidates will given 8 years relaxation as per government notification.
- Competent authority can further relax the age depending upon the experience and qualification.
- Date and place of interview will be communicated in the interview call after short listing
- Incomplete application will not be entertained in any case.
- Application on plain paper addressing VC, KEMU along with attested copies of all educational and experience certificates, 02 latest photographs, domicile and national ID card can be submitted in the university Office, Room No.01.
- All the degrees/Educational documents and certificate will be verified and candidates who submit Bogus / Fake documents will not be considered and their appointment will be terminated if they have been appointed on the basis of these documents.
- Relevant written test for the all posts will be taken by University.
- Further information can be obtained from the University office.
- The competent authority has further reserved the right, not to fill any post due to any administrative reason.
- Last date for submission of application is 14-12-2015
- No TA & DA will be allowed.

(IPL-14579)

VICE CHANCELLOR, King Edward Medical University, Nela Gunbad, Anarkali, Lahore.